

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS
YEAR 2019 RE-ORGANIZATION MEETING
MONDAY, JANUARY 6, 2020
6:00P.M.

Miriam Clapper administered the Oath of Office to Jeremy Ault, Kyle Krysiak, and Jason McKee.

The 2020 Re-Organizational Meeting of the West Manheim Township Board of Supervisors was held on the above date and time at the Municipal Building at 2412 Baltimore Pike.

ELECTION OF TEMPORARY CHAIRMAN

The Meeting was called to Order at 6:20 p.m. by Township Solicitor Walter Tilley, III, followed by the Pledge to the Flag and the Invocation by Supervisor Ault.

ROLL CALL: Present were Supervisors Ault, Hartlaub, Krysiak, Ryneerson and Staaf, also present were Christopher Toms, Township Engineer of C. S. Davidson, Inc., Walter Tilley, Solicitor of Stock and Leader, Manager Marc Woerner and Township Secretary Miriam Clapper. A quorum was present.

NOMINATE AND ELECT

A. Chairman of the Board

Township Solicitor Walt Tilley opened the floor for nominations for the Chairman of the Board Supervisors. Supervisor Staaf nominated Supervisor Jeremy Ault as Chairman of the Board and Supervisor Ryneerson nominated Supervisor Harold Hartlaub. After receiving no more nominations for Chairman of the Board, Township Solicitor Walt Tilley called for a motion to close the nomination for the position of Chairman of the Board.

Supervisor Ryneerson made a motion to close nominations for Chairman of the Board, seconded by Supervisor Krysiak. Motion carried.

Township Solicitor Walt Tilley then called for a vote on the nomination of Jeremy Ault and Harold Hartlaub. He then called for the vote on Jeremy Ault as Chairman of the Board. In a roll call vote of Supervisors Ault, Krysiak, and Staaf each voting yes and Supervisors Hartlaub and Ryneerson abstaining Township Solicitor Walter Tilley announced that Supervisor Ault was elected as the Chairman of the Board. He then turned the meeting over to Chairman Ault.

Supervisor Ault then asked for nominations for the Vice-Chairman of the Board.

B. Vice-Chairman of the Board

Supervisor Hartlaub made a motion to nominate Supervisor Ryneerson as Vice-Chairman of the Board, seconded by Supervisor Ryneerson. In a roll call vote of Supervisors Ault, Krysiak, and Staaf all voting no and Supervisors Hartlaub and Ryneerson voting yes, Chairman Ault announced that **the Motion failed.**

Chairman Ault then opened the floor for more nominations.

Supervisor Krysiak made a motion to nominate Supervisor Staaf as Vice-Chairman of the Board, seconded by Chairman Ault. In a roll call vote of Supervisors Ault, Krysiak and Staaf voting yes and Supervisor Hartlaub voting no and Rynearson abstaining voting no. **The Motion carried.**

2020 ORGANIZATION APPOINTMENTS

A. Motion to appoint Marc Woerner Township Manager and Zoning Officer

Supervisor Rynearson made a motion to appoint Marc Woerner as Township Manager and Zoning Officer, seconded by Supervisor Hartlaub. **The Motion carried.**

B. Motion to appoint Miriam Clapper as Township Secretary

Supervisor Staaf made a motion to appoint Miriam Clapper as Township Secretary, seconded by Supervisor Rynearson. **The Motion carried.**

C. Motion to appoint Jeanette Lepley as Township Treasurer

Supervisor Rynearson made a motion to appoint Jeanette Lepley as Township Treasurer, seconded by Supervisor Hartlaub. **The Motion carried.**

D. Motion to appoint Edwin Schneider as Township Chief of Police

Supervisor Staaf made a motion to appoint Edwin Schneider as Township Chief of Police, seconded by Supervisor Krysiak. **The Motion carried.**

E. Motion to appoint Jeff Rummel as Township Roadmaster

Supervisor Rynearson made a motion to appoint Jeff Rummel as Township Roadmaster, seconded by Supervisor Staaf. **The Motion carried.**

F. Motion to appoint Heather Bair as Township Code Enforcement Officer and Alternate Zoning Officer

Supervisor Staaf made a motion to appoint Heather Bair as Code Enforcement Officer and Alternate Zoning Officer, seconded by Supervisor Rynearson. **The Motion carried.**

G. Motion to appoint John Berry to the Vacancy Board Chairman

Supervisor Rynearson made a motion to appoint John Berry as Vacancy Board Chairman, seconded by Supervisor Staaf. **The Motion carried.**

H. Motion to appoint Supervisor Harold Hartlaub as Chief Administrative Officer of Pension Plan

Supervisor Rynearson made a motion to appoint Harold Hartlaub as Chief Administrative Officer of Pension Plan, seconded by Supervisor Staaf. **The Motion carried.**

I. Motion to authorize Supervisors as Township employees and equipment operators

Supervisor Staaf made a motion to appoint Supervisors as Township employees and equipment operators, seconded by Supervisor Rynearson. **The Motion carried.**

APPOINT AND ACCEPTANCE OF INDIVIDUAL FEE SCHEDULES FOR 2020

A. Motion to appoint Stock and Leader as Solicitor

Supervisor Rynearson made a motion to reappoint Stock and Leader as Solicitor and accept their fee schedule, seconded by Supervisor Hartlaub. **The Motion carried.**

B. Motion to appoint C.S. Davidson as Engineer

Supervisor Rynearson made a motion to reappoint C.S. Davidson as Township Engineer and accept their fee schedule, seconded by Supervisors Hartlaub. **The Motion carried.**

C. Motion to appoint Smith Elliott and Kerns as Auditors

Supervisor Staaf made a motion to reappoint Smith Elliott and Kerns as Auditors and accept their fee schedule, seconded by Supervisor Krysiak. **The Motion carried.**

D. Motion to appoint Joseph Kalasnik, PC as Zoning Hearing Board Solicitor -

Supervisor Staaf made a motion to reappoint Joseph Kalasnik PC as Zoning Hearing Board Solicitor and accept his fee schedule, seconded by Supervisor Rynearson. **The Motion carried.**

E. Motion to appoint Group Hanover Sewage Enforcement Officer

Supervisor Rynearson made a motion to reappoint Group Hanover as the Sewage Enforcement Officer and accept their fee schedule, seconded by Supervisor Staaf. **The Motion carried.**

F. Motion to appoint Hanover Land Services as Alternate Sewage Enforcement Officer

Supervisor Staaf made a motion to reappoint Hanover Land Services as Alternate Sewage Enforcement Officer and accept their fee schedule, seconded by Supervisor Rynearson. **The Motion carried.**

G. Motion to appoint Building Inspections - Middle Department Inspection Agency

Supervisor Rynearson made a motion to reappoint Middle Department Inspection Agency for Building Inspections and accept their fee schedule, seconded Supervisor Krysiak. **The Motion carried.**

2020 ADMINISTRATIVE MOTION ITEMS

A. Motion authorizing the following depository institution to handle all Township accounts: - People's Bank

Supervisor Staaf made a motion authorizing the following depository institution to handle Township accounts, People's Bank, seconded by Supervisor Krysiak. **The Motion carried.**

B. Motion to Renew all existing Ordinances and Resolutions

Supervisor Rynearson made a motion to renew all existing Ordinances and Resolutions, seconded by Supervisor Staaf. **The Motion carried.**

C. Motion to Establish the dates and time for Board of Supervisors Meetings

- Work Session the First Thursday of the month at 7:00 P.M. Caucus at 6:00 PM;
- Regular Meeting the Third Tuesday of the month at 7:00 P.M. Caucus at 6:00 P.M.

Supervisor Rynearson made a motion to establish the dates and times for the Board of Supervisors meetings, as Work Session the first Thursday of the month at 7 p.m., with Caucus at 6 p.m. Regular Meeting the third Tuesday of the month at 7 p.m., with Caucus at 6 p.m., seconded by Supervisor Krysiak. **The Motion carried.**

D. Motion to Establish the mileage reimbursement rate at the prevailing 2020 IRS rate

Supervisor Staaf made a motion to establish the mileage reimbursement rate at the prevailing 2019 IRS rate of .58 cents, seconded by Supervisor Krysiak. **The Motion carried.**

E. Motion to Establish the Manager's, and Secretary's bonds at \$500,000.00

Supervisor Rynearson made a motion to establish the Manager's bond and the Township Secretary's bond at \$500,000 each, seconded by Supervisor Staaf. **The Motion carried.**

F. Motion to Establish the Treasurer's bond at \$3 million dollars

Supervisor Rynearson made a motion to establish the Treasurer bond at \$3 million dollars, seconded by Supervisor Staaf. **The Motion carried.**

G. Motion to adopt Resolution #2020-01 - the Fee Schedule for Services and Permits and Sewer Rates

Supervisor Krysiak made a motion to adopt Resolution # 2020-01 the Fee Schedule for Services and Permits and Sewer Rates, seconded by Supervisor Staaf. **The Motion carried.**

The Reorganization meeting was closed at 6:40 p.m. The Board then went into the work session meeting.

Chairman Ault called the Work Session to Order at 6:40 p.m.

PUBLIC COMMENT: Chairman Ault asked if anyone in the audience wanted to make any comments and Mr. Fred Walker of 168 Sugarboot Lane approached the Board to ask the Supervisors to consider engaging the Township's Solicitor to look at the question of naming the township as a second amendment sanctuary township to defend firearms rights. The Supervisors asked the Township's solicitor to research Mr. Walker's request.

APPROVAL OF MINUTES: Supervisor Hartlaub made a motion to approve the Minutes from the Regular Board of Supervisor Meeting of Tuesday, December 17, 2019, seconded by Supervisor Rynearson. **The Motion carried.**

CORRESPONDENCE: Chairman Ault noted that the Township had received requests for reappointments from Jay Weisensale to the Planning Commission and Ron Wentz to the Zoning Hearing Board.

APPROVAL OF DISBURSEMENTS:

The Disbursements from all Funds were approved, as listed, in a motion by Supervisor Rynearson, seconded by Supervisor Staaf. **Motion carried.**

ACTION/DISCUSSION ITEMS:

ACTION ITEMS

A. Reappointment to Planning Commission (4-Year Term)

1. Motion to reappoint Jay Weisensale to the Planning Commission for a 4-year term ending December 31, 2023.

Supervisor Rynearson made a motion to reappoint Jay Weisensale to the Planning Commission for a 4-year term ending December 31, 2023, seconded by Supervisor Krysiak. **The Motion carried.**

B. Reappointment to Zoning Hearing Board (5-Year Term)

1. Motion to reappoint Ron Wentz to the Zoning Hearing Board for a 5-year term ending December 31, 2024.

Supervisor Krysiak made a motion to Ron Wentz to the Zoning Hearing Board for a 5-year term ending December 31, 2024, seconded by Supervisor Rynearson. **The Motion carried.**

C. Motion to Authorize Attendees and Appoint a Voting Delegate for PSATS Annual Conference – May 3-6, 2020

Supervisor Rynearson made a motion authorizing the attendance of any Supervisor who would like to attend the PSATS Annual Conference and to nominate Supervisor Staaf as the voting delegate for the Board, seconded by Supervisor Krysiak. Supervisor Rynearson amended his motion by including any township employee who wanted to attend with permission. **The Motion carried.**

DISCUSSION ITEMS:

A. Nuisance Ordinance

Chairman Ault informed those present that the Board was asked to consider adopting a nuisance ordinance. He informed them that the Board had been given two ordinances to research and look at, one from the Borough of New Holland and one from Hamiltonban Township.

Chairman Ault asked if any of the Board members had reviewed the two ordinances and Supervisor Rynearson felt that New Holland Township's Ordinance addressed the concerns of township resident Mr. Thomas Snyder. Chairman Ault then read page 4, §103. Habitual Noise from Animals Declared Public Nuisance, paragraph A. "Habitually" from the New Hollard Township Ordinance (copy on file). Chairman Ault believes a nuisance ordinance is needed; however, he is concerned about what can be defined as hours.

Supervisor Rynearson agreed with Chairman Ault and suggested that the Chief of Police look at what would be enforceable and what wouldn't. Township Solicitor suggested the Township Manager Marc Woerner also get in touch with New Hollard to see what issues or success that they might have had with enforcement.

Supervisor Rynearson made a motion to table the nuisance ordinance pending more research, seconded by Supervisor Krysiak. **The Motion carried.**

B. Vacancy on the Board of Auditors

Township Solicitor informed the Board that according to the Township Code when there is a vacancy on a township's Board the Supervisors are tasked with finding a replacement. If the Board does not act, then the Vacancy Board must act.

Chairman Ault asked if anyone might be interested in the position. Township Solicitor Walter Tilley explained the duties of a township auditor.

Supervisor Staaf asked how many vacancies there were, and Solicitor Tilley said there was one. Chairman Ault asked Robert Hemler, a township resident attending the meeting, if he would be interested in serving on the Board of Auditors.

Chairman Ault made a motion to appoint Robert Hemler to fill the vacancy on the Board of Auditors, seconded by Supervisor Staaf. **The Motion carried.**

SUPERVISORS AND/OR PUBLIC COMMENTS:

Chairman Ault thanked the Board members for his appointment as chairman and is looking forward to working with the Board for the next six years.

Supervisor Hartlaub expressed that he felt that Chairman Ault would make a good chairman. He expressed that he did have a problem with the new vice-chairman. He felt that the new vice chairman needed to learn what his job as a supervisor was and to stay out of places he didn't belong. Chairman Ault replied with all due respect I understand what you are saying. I understand your concern; however, he does have a right to an extent to be involved with the office department. He does have a right to an extent to be involved with the public works department as long as he is not in their way or slowing down their work. But, he and or everybody on this

Board, no matter what your title is, has a right to question anybody that works in this township because that is his job to do.

Supervisor Hartlaub asked Chairman Ault where he got his information from and Chairman Ault replied that it was common knowledge Harold. Our job is to make sure that everything is running smoothly and if we have a question, Supervisor Hartlaub interjected we have liaison people to work with these departments to which Chairman Ault replied that I agree. I completely agree but if he has a specific question, I feel he has a right to ask as you would as well. Supervisor Hartlaub replied right. I just want to say I hope he looks at the book and you help him along a little bit so that he can improve his attitude but I enjoyed being your chairman for six or eight years and I will help Jeremy all I can. Thank you.

Chief Schneider asked if the Board could adjourn and go into an executive session to discuss some personnel matters.

Next Scheduled Meetings: Board of Supervisors Meeting - Tuesday, January 21, 2020 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m. Supervisors Work Session – Thursday, February 6, 2020 at 7:00 p.m. with Supervisors Caucus at 6:00 P.M.

Adjournment: Supervisor Rynearson made a motion to adjourn the meeting at 7 p.m., seconded by Supervisor Krysiak. **The Motion carried.**

The Board and the Township Manager went into an executive session.

Respectfully submitted,

Secretary

Chairman